

# Meeting, conference and office space for hire



# Cornwallis Business Centre

Cornwallis Business Centre has recently undergone major renovation and refurbishment. Along with our units and offices to let, we are delighted to present ourselves as an established venue providing flexible function room hire for;

Training days, coaching and full day activities

Recruitment events and interviews

Company presentations and conferences

Outside of office business meetings

Presentations and workshops

Hire exceptional meeting rooms at Cornwallis Business Centre, located in the heart of Basildon’s thriving business, retail and industrial area.

Our unique Business Centre offers impressive boardrooms, versatile training rooms, theatre styled space and conference rooms – all flexible and tailored to suit your requirements, whatever the event.

Available daytime, evenings and weekends, the range of versatile rooms can comfortably host up to 50 delegates each in a variety of seating arrangements; theatre, boardroom, u-shape and classroom.

All our rooms are newly refurbished, stylish, modern and comfortable. Hosts can take advantage of our high speed Wi-Fi, air conditioning, heating, large TV screens for video and presentations, flip charts and refreshments to order.

All your guests will be greeted in our smart reception area by professional staff. We can provide photocopying, printing, message taking and mailing services throughout your stay should you require them.

We can accommodate breakfast and lunch meetings, and your guests can enjoy delicious Lavazza coffee, vending facilities and filtered water.

Most special requirements can be accommodated for to ensure meetings are conducted in the most professional manner and your guests are left totally impressed with the event.



## Catering

A wide range of food can be delivered to all meeting rooms. Menus include vegetarian, vegan, halal and a wide range of ethnic food. Special dietary arrangements can be catered for.

In addition we have superb Lavazza coffee, other beverages and filtered water.



## Why Cornwallis Business Centre?

- Affordable
- Flexible
- Well located
- Accessible
- Well equipped
- High quality support services
- Quality catering and refreshments



## Our Conference and Meeting Space

All our rooms boast beautiful feature walls of skylines from around the world. Our range of modern furniture and fittings can be arranged to suit your event.

Room Name	Size	Boardroom	Classroom	Theatre	U-Shape
	sq.m	Delegates	Delegates	Delegates	Delegates
Budapest	40	16	15	48	14
New York	40	16	15	48	14
Curacao	33	14	12	40	12
Paris	33	14	12	40	12
Shanghai	16	8			



I visited this building to sit a Health & Safety Awareness assessment. The room we used had a huge panoramic New York skyline on one of the walls, this was very pleasant to look at compared to the usual white walls.

Recently viewed the new meeting rooms here. Modern, bright rooms, beautifully styled with versatile desk and seating – **will definitely be booking for our next group meeting!**

Great meeting easy to find and free parking

Friendly, helpful staff on reception

Held group interviews in the Budapest room, **wow stunning, really different!**

Contact us for further details and we will supply you with a personal quote for your event.  
Call a member of our team today on 01268 287335



For any business, establishing good relationships is the key to communication, motivation and growth. Conferencing, presentations, meetings, exhibitions and networking are all opportunities to extend and improve business relations.

Our unique approach to providing flexible meeting facilities ensures that businesses continue to use us time and time again.

**Get in touch to book your next business venue**



## Location

The Cornwallis Business Centre is a well-established serviced venue, providing conference and business meeting facilities to people coming from the areas of: Basildon, Billericay, Brentwood, Chelmsford, Rayleigh, Southend and Wickford.

Located in the heart of Basildon's thriving business, retail and industrial area, with excellent road links to A127, A12 and M25 roads and within easy reach of multiple public transport options.



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