



# WICKHAM FOREST

## Living

[Wickham-forest@googlegroups.com](mailto:Wickham-forest@googlegroups.com)

June 2021

### Wickham Forest Homeowners Association, Inc.

PO Box 410621  
Melbourne, FL 32941-0621

### Contact the Board

Nancy Phillips, President  
(321) 426-6047

Mary Greenfield, 1st Vice President  
(321) 253-0328

Frank Johnson, 2nd Vice President  
(321) 253-4811

Janet Smith, Secretary  
(561) 703-4618

Jim Spanogle, Treasurer  
(321) 254-0074

Pam Clark, Admin Asst.  
(321) 432-4031

Nestor Colon, ARC Chairman  
(305) 775-9003

[WickhamForest.com](http://WickhamForest.com)



*Recently there have been several instances of household pets running free and unattended in the neighborhood. A few of those incidents caused injury to pets being walked by their owners, and injuries to people as well. Please be reminded of the following, taken directly from the Wickham Forest Covenants, and agreed to when you chose to live in Wickham Forest.*

*Section 7.5c—Only dogs, cats and other common household pets shall be permitted to be kept on any Lot. Pets shall be kept only in the Residence or within a fenced yard. No animal shall be permitted on any Lot or the Common Property attached to a fixed yard leash. No animal shall be permitted off the Lot unless on a leash. Owners will be required to clean up after any pet that relieves itself in any area. Residents shall not breed any animals as a hobby or for profit.*

*Hopefully these episodes won't continue, but IF you do see a pet running loose and unattended, please TAKE A PICTURE. Most phone cameras provide a date/time for the snapshot. CALL A BOARD MEMBER. Phone numbers are always on the first page of the newsletter. A picture and a board member witness are needed to insure the pet owner will receive violation fines. And if any animal or person is attacked, CALL Melbourne Police Department and Animal Control immediately to make a report. Those numbers are always on the last page of the monthly newsletter.*



## **May 2021 Board Meeting**

**May 19, 2021**

**Board Members Present:** Nancy Phillips (President), Mary Greenfield (1st VP), Frank Johnson (2nd VP), Janet Smith (Secretary), Jim Spanogle (Treasurer)

**Others Present:** Pam Clark (Admin Asst.), 2 residents

### **Minutes**

Nancy called the meeting to order at 7:02PM with a quorum of all board members present.

Secretary's minutes from the meeting in March 2021 were approved as published in the April newsletter. Financial report for April, also in the May newsletter was approved.

2<sup>nd</sup> VP, Frank, reported that a large number of violation letters were sent for mildew on roofs and fences, and also for a ladder stored outside and against a home.

Plans for landscaping at the Message Board, entrance, and Forest Run islands have been postponed until after the stonework is completed at the Message Board and around the Ligustrum trees at the entrance. A contract for the stonework is signed, and installation is anticipated on July 2<sup>nd</sup>.

Per the City of Melbourne, the bike paths cannot be closed. The HOA has to vacate ownership of the easement at the bike paths and turn that land over to the adjoining property owners. Only then can barricade fencing be installed. Board attorney will be contacted to determine if that is feasible, and the costs involved.

There has been no updated information from the City of Melbourne or St. John's Water Management regarding the retention pond weir. The Board has contacted BSE for an updated inspection of the ponds and drains to be completed as soon as possible. That inspection is due every five years. The City of Melbourne cut out some of the concrete on the weir without seeking permission from either WFHOA or St. Johns Water Management. (See pictures) Cory, with Brevard Excavating, had previously cleaned out the silt and plant residue that may have blocked water flow. Mary will continue to seek information from all parties involved.

Fencing around ponds that were damaged by wind storm and reported by homeowners have been repaired by Cory of Brevard Excavating.

The Architectural Review Committee (ARC) requested that the Board evaluate the wording of the Covenants regarding landscaping. Currently it (technically) requires a survey and plan for all landscape changes. It is suggested that a survey, plan, and ARC approval would only be required if a homeowner plans on changing 40% or more of their landscaping. The Board will work on rewriting the Covenants pertaining to landscaping, and adding it to the ballot for the February 2022 Annual Meeting.

A suggestion was made to require homeowners who remove a tree, for whatever reason, to plant a new tree to replace it on their property. The Board will get clarification on the Melbourne City Code before proceeding.

(May WFHOA Board Meeting Minutes, continued)

A resident complained about a homeowner who continuously has a ladder visible from the street and/or adjoining property. They have received several warning violation notices. Pam will check to see how many letters have been sent and determine if fines are now applicable.

The sidewalk and adjoining apron of each driveway belong to the City of Melbourne. Homeowners must have a permit from the City FIRST before submitting request for painting or installing pavers to the ARC. Pavers and painting of the driveway up to where it joins the sidewalk only require ARC approval.

A violation letter was recently sent to a homeowner for a dog running loose and unattended. Another neighborhood dog was injured as a result of this dog. PLEASE, if you see ANY pets running loose and unattended, take a picture and call one of the Board Members. (phone numbers are on the front page of the newsletter and also available on the Wickham Forest website) With a date/time picture (most phone cameras have this) and a Board member to witness, a fine can be levied.

Meeting was adjourned at 8:09PM

The next WFHOA Board meeting is **tentatively** scheduled for June 16, 2021. See June newsletter for location. Check the Message Board for updates on meeting dates in case of changes.



The weir prior to the City of Melbourne cutting into it.



The weir after being cut by workers for the City of Melbourne.

# HURRICANE SAFETY CHECKLIST

Hurricane are strong storms that cause life and property-threatening hazards such as flooding, storm surge, high winds and tornadoes.

**Preparation is the best protection against the dangers of hurricanes.**

## What should I do?

Listen to a NOAA Weather Radio for critical information from the National Weather Service (NWS).

Check your disaster supplies, and replace or restock as needed.

Bring in anything that can be picked up by the wind (bicycles, lawn furniture).

Close windows, doors and hurricane shutters. If you do not have hurricane shutters, close and board up all windows and doors with plywood.

Turn the refrigerator and freezer to the coldest setting and keep them closed as much as possible so that food will last longer if the power goes out.

Turn off propane tanks and unplug small appliances.

Fill your car's gas tank.

Talk with members of your household and create an evacuation plan. Planning and practicing your evacuation plan minimizes confusion and fear during the event.

Learn about your community's hurricane response plan. Plan routes to local shelters, register family members with special medical needs as required and make plans for your pets to be cared for.

Evacuate if advised by authorities. Be careful to avoid flooded roads and washed out bridges.

Because standard homeowners insurance doesn't cover flooding, it's important to have protection from the floods associated with hurricanes, tropical storms, heavy rains and other conditions that impact the U.S. For more information on flood insurance, please visit the National Flood Insurance Program Web site at [www.FloodSmart.gov](http://www.FloodSmart.gov).

## Know the Difference

**Hurricane Watch**—Hurricane conditions are a threat within 48 hours. Review your hurricane plans, keep informed and be ready to act if a warning is issued.

**Hurricane Warning**—Hurricane conditions are expected within 36 hours. Complete your storm preparations and leave the area if directed to do so by authorities.

## What supplies do I need?

Family and emergency contact information

Extra cash

Emergency blanket

Map(s) of the area

Baby supplies (bottles, formula, baby food, diapers)

Pet supplies (collar, leash, ID, food, carrier, bowl)

Tools/supplies for securing your home

Extra set of car keys and house keys

Extra clothing, hat and sturdy shoes

Rain gear

Insect repellent and sunscreen

Camera for photos of damage

Continue listening to a NOAA

Weather Radio or the local news

for the latest updates.

Stay alert for extended rainfall and subsequent flooding even after the hurricane or tropical storm has ended.

If you evacuated, return home only when officials say it is safe.

## What do I do after a hurricane?

Drive only if necessary and avoid flooded roads and washed-out bridges.

Keep away from loose or dangling power lines and report them immediately to the power company.

Stay out of any building that has water around it.

Inspect your home for damage. Take pictures of damage, both of the building and its contents, for insurance purposes.

Use flashlights in the dark. Do NOT use candles.

Avoid drinking or preparing food with tap water until you are sure it's not contaminated.

Check refrigerated food for spoilage. If in doubt, throw it out.

Wear protective clothing and be cautious when cleaning up to avoid injury.

Watch animals closely and keep them under your direct control.

Use the telephone only for emergency calls.

If using a generator during power outages, be sure it is vented to the outdoors to prevent carbon monoxide poisoning.

**For more information on disaster and emergency preparedness, visit [RedCross.org](http://RedCross.org).**

## MAY 2021 Violations

**REMINDER:** The summer ban on use of fertilizer on Brevard County lawns runs from June 1st through September 30th. Every year thousands of pounds of excess algae-feeding nutrients such as phosphorus and organic grass clippings enter the Indian River Lagoon from over-fertilizing. Reclaimed water already contains nitrogen and phosphorus, so you may not ever need extra fertilizer anyway. For more information on helping to keep a cleaner Lagoon, check out [lagoonloyal.com](http://lagoonloyal.com).

Violation Type	1st	2nd	Fines	Lien Notice
Structural Damage	2			
Mildew/Mold	27			
Ladder	2			
Painting Required	1			
Mowing	3			
Vegetation	2			
Dog off Leash	1			
Tree Removal/Non ARC Approval	12			
Garbage Cans	1	X		

**The speed limit on ALL streets in Wickham Forest is 25 mph. And remember.....ALWAYS drive to the right side of the islands on Forest Run whichever way you are heading!**



**KNOW YOUR MELBOURNE CITY CODE..... DID YOU KNOW????**

**\*\*House numerals that indicate the official numerical address for each principal building or each front entrance to such building must be posted on the building in such a manner as to be clearly visible from the street in which the building is located. The numerals must be a minimum of 3 inches high and 1/2 inch wide and of a contrasting color to the building.**

**\*\*Refuse containers may be placed out after 5 p.m. the day before pickup and returned to behind the face of the building on the day of collection. **This is also in the WFHOA Covenants.****

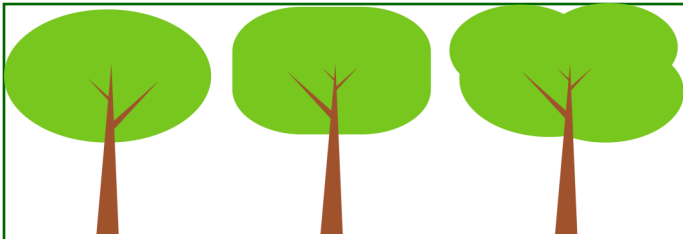
**\*\*Hosting more than two garage sales within one calendar year is not recommended. **(WFHOA sponsors two garage sales annually—spring and fall)****

### **Volunteers are needed for TWO committees in Wickham Forest.**



1. ARC needs another regular member, and an alternate member. Meets once a month and all training is provided by Nestor Colon, ARC chairperson.
2. APPEALS committee is in need of at least one new member. Meets on an 'as needed' basis—usually only once or twice a year. Training is provided by other members.

Contact the Board at [wickham-forest@googlegroups.com](mailto:wickham-forest@googlegroups.com) for more information.



# ARC

## Wickham Forest Architectural Review May 2021

Members Present: Nestor Colon, Bob Bruno, Susie Nichols, Joan Scott

### Approved Requests

<b>2560 Bent Pine St.</b> Remove trees: Remove two large pines next to left side of house due to root and height concerns.	<b>2565 Bent Pine St.</b> Replace roof: Atlas asphalt shingles, color: Pristine Oyster
<b>2685 Forest Run Dr.</b> Replace garage door: Clopar steel door with raised panels, color: White	<b>2885 Forest Run Dr.</b> Replace windows: Ecoview impact resistant windows with grids, color: White
<b>4535 Willow Bend Dr.</b> Install solar panels: Install 36 AKE solar panels on residence rear roof	<b>4715 Willow Bend Dr.</b> Replace roof: Tamko asphalt shingles, color: Weathered Wood
<b>4250 Wood Haven Dr.</b> Repaint sides and rear of house: Richard's paint, color: Main: Cave Painting #0147, Trim: Truffles #0146, Garage door: White, Front Door: Navy	<b>4325 Wood Haven Dr.</b> Remove trees: Remove 2 trees in northside yard which endanger the house and the neighbor's house
<u><b>NOT APPROVED:</b></u> <b>Repaint house:</b> Main: Glidden Cuppa Coffee #PPG1076-4, Trim: Behr Silky White #PPU7-12, Garage door: Behr Silky White #PPU7-12, Front door: Behr Silky White #PPU7-12. <b>Main color is too dark when compared to approved colors in the WFHOA Approved Colors Book. We suggest you borrow the color book and choose a color that falls within its boundaries.</b>	<b>Reminder:</b> <b>The WFHOA Color Book is available from the ARC to choose paint colors that are within the approved color boundaries. Please contact Nestor Colon to borrow the book before submitting forms for ARC approval.</b>

Our next meeting will be June 9, 2021 at 7:00 P.M. 4400 Wild Oak Ct.

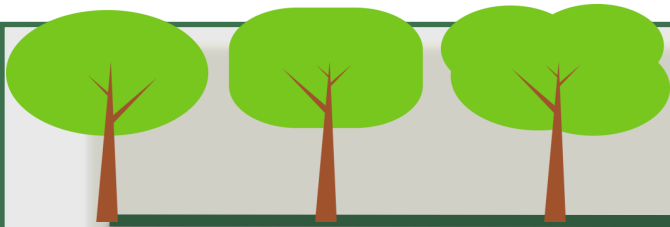
Most items are easily approved, and most questions easily answered. We are all working to make our Wickham Forest neighborhood the best and loveliest in the area! All projects must be started within six months or a new request will have to be submitted. Also, remember to check the covenants or with the ARC members if you have any questions regarding any exterior changes.

**Chairperson: Nestor Colon**

E-mail: ncolonwfarc20@gmail.com

Susie Nichols • Linda Beckwith • Bob Bruno • Joan Scott





# Banking Summary

**MAY 2021**

**INCOME**

Income Fines	111.20
HOA Dues	968.00
Interest Income	0.12
Other Income	391.00

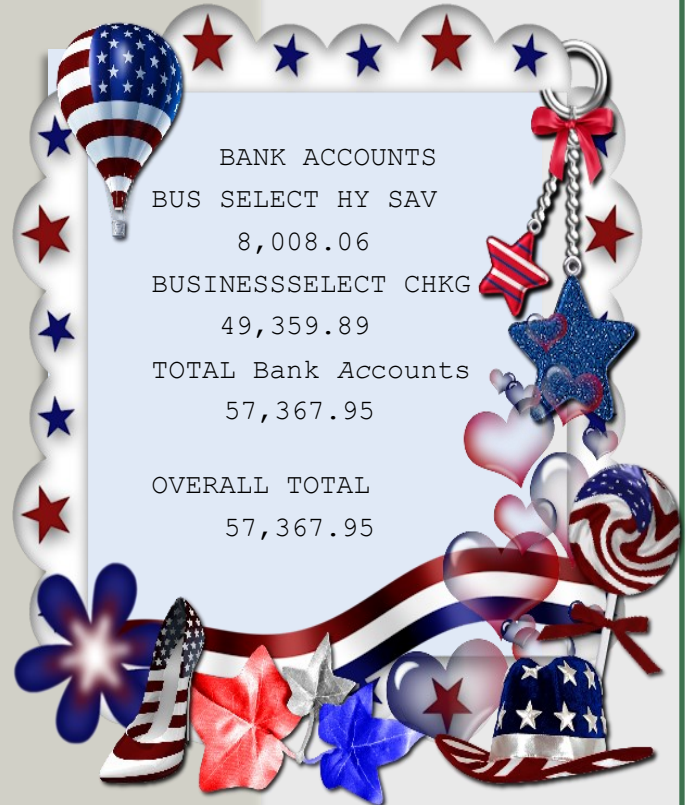
**TOTAL INCOME** 1,470.32

**EXPENSES**

Admin Assistant	1,000.00
Banking Fees	25.00
Conservation Area & Swale Maintenance	1,905.00
Dues Overpayment	25.00
Electricity	97.32
Office Supplies	40.00
Postage	110.00
Retention Ponds	400.00
Website Hosting	14.95

**TOTAL EXPENSES** 3,617.27

**OVERALL TOTAL** -2,146.95



## Welcome New Residents!

The board would like to welcome you to the community. If you do not have a copy of our Covenants and Deed Restrictions, or have any questions about them, please contact any board member at [wickham-forest@googlegroups.com](mailto:wickham-forest@googlegroups.com).

A few reminders regarding our Community and Covenants:

1. **Garbage is picked up on Tuesdays and Fridays. Recycling is picked up Wednesdays.** Trash, garbage or other waste shall not be kept on any Lot except in sanitary containers or garbage compactor units. Garbage containers, if any, shall be kept in a clean and sanitary condition, and shall be so placed or screened as not to be visible from any road or adjacent property within sight distance of the Lot. **Trash, refuse and garbage shall not be placed at curbside earlier than 5:00 p.m. on the evening before scheduled pickup.**
2. **Yard trash is picked up on Fridays.** Yard trash should not be placed at the curb until the night before pick-up. **Tree branches/shrub clippings, etc. need to be cut down to 4 foot sections and bundled** for easier pick up by waste management. Waste Management will NOT pick up any yard trash in plastic bags. **If you have very large piles of branches and clippings, always call Waste Management ahead of Friday pickup to notify that you have a large amount. ALSO CALL DAVID AMBROSE—City of Melbourne Manager of the Waste Management contract. (321) 608-5081.**
3. **For Bulk Items: Contact Waste Management to schedule a bulk items pick up (including furniture).** These items can be placed at the curb on Fridays. The truck that picks up the yard trash will return later in the day to pick up bulk items. For more information contact Waste Management at 321-723-4455.
4. Waste Management trucks are automated, manned by only one employee. Therefore, any trash NOT in the garbage bin WILL NOT be picked up.
5. **If you are planning to paint your home or plan any exterior changes, to include Roofs and Fences, please contact the Architectural Review Committee (ARC) for approval BEFORE starting any new project.** A sample of paint color, shingle type/color, plan layout, etc. must be submitted to the ARC for approval, regardless of the current color.

1.





Important Contacts	
Emergency for Medical, Fire, Police	911
Melbourne Police Dept. (non-emergency)	(321) 608-6731
Fire Department (non-emergency)	(321) 752-4642
Melbourne City Manager	(321) 608-7200
Melbourne Code Compliance	(321) 608-7902
City of Melbourne Water Department (repairs)	(321) 674-5726
City of Melbourne Water Department (Emergency)	(321) 255-4622
Report a Pothole: City of Melbourne	(321) 953-6231
FPL Power Outages, Meter Checks	(800) 468-8243
Florida City Gas leaks, odors	(888) 352-5325
Waste Management	(321) 723-4455
David Ambrose - City of Melbourne Manager of Waste Management Contract	(321) 608-5081
Bus Transportation	(321) 242-6497
Brevard County Animal Control (This number may redirect to the Brevard County Sheriff's Office.)	(321) 633-2024

