



Montebello Unified School District
and the
Montebello Teachers Association



2020-2021 School Year

BANKING MINUTES


REQUEST FOR MEMORANDUM OF UNDERSTANDING

Wilcox Elementary

The teachers at _____ School met on
_____ May 13, 2020 _____ and with the concurrence of the principal have
reached consensus on changing the average daily instructional minutes to allow time for the following:

One, Wednesday of the "Contractual Professional Learning Calendar" month for Staff Meetings. One, Wednesday for Grade Level. One, Wednesday for Grade Level Collaboration/ Professional Learning Opportunity and one, Wednesday for Curriculum Planning (without Admin interruption). It is also agreed that one Wednesday from each calendar month, regardless of the number of school days in attendance, will be for curricular planning without interruption from Admin. In any calendar month in which school is not in session for the entire month, the five meeting hours can be completed during staff meetings, grade level or professional learning. Adjustments will be made as needed so long as one Wednesday has been designated to Curriculum Planning and conformity to the contract is followed.

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the
schedule on _____ Wednesday _____ (name the day of week).



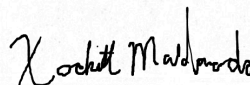
Principal's Signature

May 14, 2020

Date

x3081

Extension



MTA Faculty Club Chair's Signature

May 14, 2020

Date

Extension

~ Regular day and minimum day bell schedules must be attached ~

For more information contact the Director of Student Services (ext. 5826) or the MTA Executive Director (323-722-5005).

Virginia Gutierrez
MTA

Submit to MUSD and MTA:
gutierrez_virginia@montebello.k12.ca.us
mta@montebelloteachers.org or Fax: (323) 722-0543

Due Date: 4:00 p.m., FRIDAY, MAY 26, 2020



WILCOX ELEMENTARY SCHOOL
Bell Schedule
2019–2020



Daily Schedule
Monday, Tuesday, Thursday and Friday
All Grades (TK, K – 5)

8:00AM – 8:25AM	Breakfast Program Available in the Cafeteria
8:30AM	School Begins
09:45AM – 10:00AM	Recess – TK (K2) and Kinder (K1, K13)
10:00AM – 10:15AM	Recess – Kinder (K12, K15) Recess – Grade 1 and 2, including Rm 25
10:20AM – 10:35AM	Recess – Grade 3, 4, and 5, including Rm 23 and 26

11:10AM	Lunch Program Begins
11:10AM – 11:50AM	Grades TK & K in the Cafeteria
11:30AM – 12:10PM	Grades 1 st and 2 nd Lunch
11:30AM – 11:50AM	1 st Grade in the Cafeteria 2 nd Grade in the playground
11:50AM – 12:10PM	2 nd Grade in the Cafeteria 1 st Grade in the playground
12:05PM – 12:45PM	3 rd Grade in the Cafeteria
12:15PM – 12:55PM	4 th Grade in the Cafeteria then Playground 5 th Grade Playground then in the Cafeteria
2:45PM	Dismissal and Bus Departures

Minimum Day Dismissal Schedule
Every WEDNESDAY and on scheduled Minimum Days
1:30PM Dismissal